

TEXAS DEPARTMENT OF PUBLIC SAFETY

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July 21, 2011

Dear Emergency Management Director:

As you know, eligibility for Homeland Security grant funds require jurisdictions to fulfill their annual compliance objectives and metrics by the federal deadline date of September 30, 2011. This letter will help to update you about the most recent National Incident Management System (NIMS) training available to state, territorial, tribal, and local jurisdictions. Each jurisdiction that has adopted NIMS is responsible for determining the NIMS training that staff members should complete.

This year, no new training objectives have been added to the current NIMS requirements. All NIMS-related courses can be found on the FEMA EMI website (<http://training.fema.gov>). We trust that you will share this information with the people in your jurisdiction that would benefit from these training courses.

The NIMS Capability Assessment Support Tool (NIMSCAST) should be used to track NIMS compliance for your jurisdiction. For NIMSCAST account information, contact your region's Council of Government (COG) NIMSCAST point-of-contact. Attached please find the FY2010 NIMS Implementation Objectives.

If you have questions, please contact members of my staff:

Melanie Moss, (512) 424-7054, email Melanie.moss@dps.texas.gov

Gabriela Stermolle, (512) 424-5989, email Gabriela.stermolle@dps.texas.gov

Please know that we value and appreciate your leadership and support of this important initiative.

Sincerely,

A handwritten signature in blue ink that reads 'W. Nim Kidd'.

W. Nim Kidd, CEM ®

Assistant Director

Texas Department of Public Safety

Chief

Texas Division of Emergency Management

WNK: mm

NIMS Implementation

State, territorial, tribal, and local jurisdictions should ensure *all* NIMS objectives have been initiated and/or are in progress toward completion.

NIMS Component		Implementation Objective	State	Tribal	Local	
ADOPTION		1. Adopt NIMS for all Departments/Agencies; as well as promote and encourage NIMS adoption by associations, utilities, nongovernmental organizations (NGOs) and private sector emergency management and incident response organizations.	2005			
		2. Establish and maintain a planning process to communicate, monitor, and implement all NIMS compliance objectives across the State/Territory/Tribal Nation (including Departments/Agencies), to include local governments. This process must provide a means for measuring progress and facilitate reporting.	2006	2008	N/A	
		3. Designate and maintain a single point of contact within government to serve as principal coordinator for NIMS implementation jurisdiction-wide (to include a principal coordinator for NIMS implementation within each Department/Agency).	2006	2007		
		4. Ensure that Federal Preparedness Awards [to include, but not limited to, DHS Homeland Security Grant Program and Urban Area Security Initiative Funds] to State/Territorial/Tribal Departments/Agencies, as well as local governments, support all required NIMS Compliance Objectives (requirements).	2005	2008		
		5. Audit agencies and review organizations should routinely include NIMS Implementation in all audits associated with Federal Preparedness Awards.	2006	2008		
		6. Assist Tribal Nations with formal adoption and implementation of NIMS.	2007	N/A		
PREPAREDNESS	Planning	7. Revise and update emergency operations plans (EOPs), standard operating procedures (SOPs), and standard operating guidelines (SOGs) to incorporate NIMS and National Response Framework (NRF) components, principles and policies, to include planning, training, response, exercises, equipment, evaluation, and corrective actions.	2005			
		8. Promote and/or develop intrastate and interagency mutual aid agreements and assistance agreements (to include agreements with the private sector and NGOs).	2005			
	Training	9. Use existing resources such as programs, personnel and training facilities to coordinate and deliver NIMS training requirements.	2006	2008		
		10. Implement IS-700 <i>NIMS: An Introduction</i> training to include appropriate personnel (as identified in the <i>Five-Year NIMS Training Plan</i> , February 2008).	2006			
		11. Implement IS-701 <i>NIMS Multiagency Coordination Systems (MACS)</i> training to include appropriate personnel (as identified in the <i>Five-Year NIMS Training Plan</i> , February 2008).	2010			
		12. Implement IS-702 <i>NIMS: NIMS Public Information</i> training to include appropriate personnel (as identified in the <i>Five-Year NIMS Training Plan</i> , February 2008).	2010			
		13. Implement IS-703 <i>NIMS Resource Management</i> training to include appropriate personnel (as identified in the <i>Five-Year NIMS Training Plan</i> , February 2008).	2010			
		14. Implement IS-704 <i>NIMS Communication and Information Management</i> training to include appropriate personnel (as identified in the <i>Five-Year NIMS Training Plan</i> , February 2008).	2010			
		15. Implement IS-800 <i>National Response Framework (NRF): An Introduction</i> training to include appropriate personnel (as identified in the <i>Five-Year NIMS Training Plan</i> , February 2008).	2006			
		16. Implement ICS-100 <i>Introduction to ICS</i> training to include appropriate personnel (as identified in the <i>Five-Year NIMS Training Plan</i> , February 2008).	2006			
		17. Implement ICS-200 <i>ICS for Single Resources and Initial Action Incidents</i> training to include appropriate personnel (as identified in the <i>Five-Year NIMS Training Plan</i> , February 2008).	2006			
		18. Implement ICS-300 <i>Intermediate ICS</i> training to include appropriate personnel (as identified in the <i>Five-Year NIMS Training Plan</i> , February 2008).	2007			
		19. Implement ICS-400 <i>Advanced ICS</i> training to include appropriate personnel (as identified in the <i>Five-Year NIMS Training Plan</i> , February 2008).	2009			
		Exercises	20. Incorporate NIMS concepts and principles into all appropriate State/Territorial/Tribal training and exercises.	2005		
			21. Plan for and/or participate in an all-hazards exercise program [for example, Homeland Security Exercise and Evaluation Program] that involves emergency management/response personnel from multiple disciplines and/or multiple jurisdictions.	2006		
			22. Incorporate corrective actions into preparedness and response plans and procedures.	2006		
	COMMUNICATION AND INFORMATION MANAGEMENT		23. Apply common and consistent terminology as used in NIMS, including the establishment of plain language (clear text) communications standards.	2006		
			24. Utilize systems, tools, and processes to present consistent and accurate information (e.g., common operating picture) during an incident/planned event.	2007		
RESOURCE MANAGEMENT		25. Inventory response assets to conform to NIMS National Resource Typing Definitions, as defined by FEMA Incident Management Systems Integration Division.	2006			
		26. Ensure that equipment, communications and data systems acquired through State/Territorial and local acquisition programs are interoperable.	2006			
		27. Utilize response asset inventory for intrastate/interstate mutual aid requests [such as Emergency Management Assistance Compact (EMAC)], training, exercises, and incidents/planned events.	2007			
		28. Initiate development of a State/Territory/Tribal-wide system (that incorporates local jurisdictions) to credential emergency management/response personnel to ensure proper authorization and access to an incident including those involving mutual aid agreements and/or assistance agreements.	2008			
COMMAND AND MANAGEMENT	Incident Command System	29. Manage all incidents/ planned events in accordance with ICS organizational structures, doctrine and procedures. ICS implementation must include the consistent application of Incident Action Planning (IAP), common communications plans, implementation of Area Command to oversee multiple incidents that are handled by separate ICS organizations or to oversee the management of a very large or evolving incident that has multiple incident management teams engaged, and implementation of unified command (UC) in multi-jurisdictional or multi-agency incident management, as appropriate.	2006			
	Multiagency Coordination Systems	30. Coordinate and support emergency management and incident response objectives through the development and use of integrated MACS, [i.e. develop/maintain connectivity capability between local Incident Command Posts (ICPs), local 911 Centers, local/regional/State/territorial/tribal/Federal Emergency Operations Centers (EOCs), as well as NRF organizational elements.]	2006			
	Public Information	31. Institutionalize, within the framework of ICS, Public Information, [e.g., Joint Information System (JIS) and a Joint Information Center (JIC)] during an incident/planned event.	2006			
		32. Ensure that Public Information procedures and processes can gather, verify, coordinate, and disseminate information during an incident/planned event.	2007			